

Southern Region EMS Council, Inc.



**Request for Proposal
Emergency Medical Services
For FY2022 Contracts**

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PROPOSAL DUE DATE: MAY 31, 2021, 4:00 PM

PROJECT PERIOD BEGINS: July 1, 2021

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Section 1 Contract Program Information

1.01 Introduction and Program Description

The Southern Region Emergency Medical Service Council, Inc. (SREMSC), is requesting proposals from eligible applicants to provide sub-regional Emergency Medical Services (EMS) program services for SREMSC in FY2022. This is a competitive contract. Program Services are authorized under 7 AAC 78.180 Subcontracts. All subcontracts in excess of \$5,000.00 must be approved by the Department of Health and Social Services (DHSS) prior to being awarded.

The EMS contract program supports emergency medical services through specialized training and assisting with new and ongoing certification of EMS providers; ensuring accurate and complete data submission critical to quality improvement and needs assessments; performance improvement on targeted performance measures; through development of the EMS continuum of care and specific efforts such as strengthening regional medical direction and integration of the trauma system; and through participation in the EMS and community aspects of disaster planning.

The designated sub-regions are defined as follows:

- Sub-Region 1- Aleutian Pribilof Islands
- Sub-Region 2- Bristol Bay
- Sub-Region 3- Copper River
- Sub-Region 4- Kodiak Island
- Sub-Region 5- Prince William Sound

1.02 Program Goals and Anticipated Outcomes

The proposed project must demonstrate a thorough understanding and support of the contract program goals and outcomes anticipated by SREMSC.

The goal of Emergency Medical Services (EMS) sub-region contracts is to ensure a comprehensive EMS system by funding sub-regional resources. Outcomes include an adequate supply of EMS personnel, trained to current educational and clinical standards, in order to provide quality 24-hour coverage of emergency medical services appropriate to each level of community within the sub-region.

The State of Alaska and Southern Region EMS Councils goal is to implement an EMS system that is data driven throughout the EMS educational system and patient care continuum. Sub-regions have a significant role in determining how their sub-region trains EMS personnel and leverages data. Healthcare, nationally and for DHSS and its grantees, is moving to quality measurement. The components of the Affordable Care Act directly relate to controlling cost through a focus on quality of care. Sustainability of the EMS system at the local, regional, tribal, and state levels will be directly affected by their capacity to monitor, measure, and manage quality to improve patient care and maximize financial returns.

Another goal and anticipated outcome for the program is the development of Performance Improvement/Quality Improvement (PI/QI) processes and practices by contractors. QI is critical to the evaluation of the EMS/Trauma system in each sub-region across the continuum of care. A comprehensive understanding of what contributes to community health must include data from hospitals and prehospital agencies, so comprehensive care at the right time and at the right place can be ensured in each community. Accurate sub-regional data can provide specific information about the system and the individual communities, facilities, and prehospital services. QI drives activities and actions to improve patient care and the effectiveness and efficiency of local and regional processes.

Projects must meet or exceed anticipated minimum outcomes described in this C-RFP.

Applicant proposals must describe the ways in which the project aligns with program intent. The submitted project proposal will identify agency resources available to the project; describe project activities; and clearly states the project's anticipated goals, outputs, and outcomes.

Proposals submitted in response to this C-RFP must contain a detailed plan for services. This includes a need's assessment for the sub-region and an annual training plan broken down by each quarter that supports the need's assessment.

1.03 Program Services/Activities

The sub-regional Emergency Medical Services (EMS) program requires certain performance measures and activities to be completed by participating applicants. By accepting grant funds, your organization agrees to participate in the following additional activities and requirements throughout the grant period.

Program Requirements: Ongoing program activities and requirements include the following, but are not limited to:

- Training and Testing
 - Instruct and/or coordinate initial and refresher courses to all the EMT levels and provide all relevant American Heart Association (AHA) courses, or equivalent as determined by the State EMS Office.
 - Instruct and/or coordinate specialty EMS courses based on needs assessment from performance improvement.
 - Submit quarterly training statistics to include, but not limited to, course name, number of students, and primary audience (fire, public, CHAP's etc.), to SREMSC. CME's provided require submission of key objectives.
 - Coordinate testing of EMS students and collaborate with SREMSC and the State EMS Office on roll out of any educational, Scope of Practice, instructor, or provider courses.

- Data Management and Quality Improvement
 - Obtain EMS/First Responder data using the Annual Community EMS Survey and submit to SREMSC by end of Third Quarter.
 - Encourage and support the Certified services that are currently entering data into AURORA-Elite.
 - Encourage and support all services to enter data into AURORA-Elite for pre-hospital care.
 - Quarterly training reports due on the 15th of the month following the end of the quarter.

- Performance Improvement
 - Attend all meetings of the Regional Coordinators and Directors meetings, via teleconference and/or face to face when schedules and funding for travel is available.
 - Provide a report by end of 4th quarter outlining any performance issues that were identified, and a corrective action plan taken to alleviate future reoccurrence.

- Sub-Regional Medical Direction
 - Provide a Sub-regional Medical Director with demonstrated experience in EMS and emergency medicine. Preference to be given to those physician’s subspecialty board certified in EMS medicine.
 - Ensure Regional Medical Director works in collaboration with the State EMS Office, State Medical Director, and Medical Direction Committee to implement the State of Alaska Medical Directors Training Program for service medical directors.
 - In collaboration with the State Medical Director and State Medical Direction committee, provide input on model patient care guidelines, based on current evidence-based medicine and research.
 - Collaborate with agency medical directors to develop performance indicators appropriate to sub-region.

- Local EMS Service and Personnel Technical Assistance
 - Respond in a timely manner to 100% of EMS technical assistance service requests within sub-region.
 - Provide technical assistance to services and personnel to meet community needs.
 - Assist services in meeting state certification requirements.
 - Collaborate with SREMSC to provide operational and financial technical assistance for EMS agencies as needed through use of Mini-grants and Code Blue Program.
 - Assist Regional EMS office on implementation and rollout of any educational, Scope of Practice, Instructor or provider updates.

- Injury Prevention
 - Implement meaningful injury prevention programs based off data from AURORA, Alaska Trauma Registry, mortality database, and hospital discharge data.
 - Annually demonstrate the effect of injury prevention outreach programs within the region.

1.04 Program Evaluation Requirements and Reporting

Results Based Budgeting Framework

Results based budgeting provides a framework in which allocated resources support, and are justified by, a set of outputs and expected results. Within this framework, actual performance and achieved outcomes are measured by objective performance measures.

Projects are required to align with program objectives expressing DHSS priorities and core services. Projects will use performance measures to evaluate progress toward meaningful outcomes, and to initiate data collection and reporting consistent with DHS priorities.

The DHSS Priorities, Core Services, Objectives, and Performance Measures of Effectiveness and Efficiency for this program are:

Department Priorities

- Health & Wellness Across the Life Span

Department Core Services

- Protect and Promote the Health of Alaskans Division Core Services
- Assure adequate and competent public health infrastructure and enforcement of health and safety laws and regulations.

Effectiveness

- Percent of anticipated services reporting data
- Number of students provided testing, or education services
- Once developed, demonstrated improvement in regional level metrics.

Efficiency

- Cost per student

The applicant's proposed evaluation plan will incorporate the performance measures of effectiveness and efficiency identified above. Applicants can propose additional performance measures for evaluating the project's progress in achieving results supportive of program goals and outcomes.

Contract Reporting

Required reporting will include:

- Quarterly Program Reports in the format prescribed by DHSS, State Office of EMS which include a Narrative Report, Program Report and Training Report.

1.05 Target Population and Service Area

Applicants must clearly describe the population targeted by the project, including the area or communities that will be served. Proposals will be evaluated for compatibility with the program's intended target population identified in this solicitation.

Target Population: The target population for the solicited services is primarily pre-hospital first responders and EMS agencies located in the designated EMS Regional Areas as described.

Service Areas and Communities: The service areas and communities requested for the services solicited are all communities within the designated EMS Sub-regional Areas. The designated sub-regions are defined as follows:

- Sub-Region 1- Aleutian Pribilof Islands
- Sub-Region 2- Bristol Bay
- Sub-Region 3- Copper River
- Sub-Region 4- Kodiak Island
- Sub-Region 5- Prince William Sound

1.06 Program Funding

Funds available for this program are anticipated to total \$200,000 with an award of \$40,000 per sub-region. Seventy-five percent (75%) of the award is dedicated for training deliverables and twenty-five percent (25%) is for administrative deliverables.

Funds will be distributed quarterly based on reported achievements. Training deliverables will be paid at a rate of \$60 per hour based on established State and certifying agency descriptions of course hours.

Section 2 Applicant Qualifications

2.01 Agency Experience

Proposal evaluation will include consideration of the applicant's history of compliance with service and contract requirements, and previous experience in providing the same or similar services. Evaluation may include DHSS site reviews, program audits and confirmation of the successful resolution of any findings.

The applicant must describe previous experience providing services the same or like those proposed. The description must clearly identify the time period over which services were provided and the target population served.

2.02 Project Staffing

Project staffing must be enough to implement the proposed activities in order to meet program goals and the anticipated outcomes.

Resumes, position descriptions, and professional credentials for key project personnel must be included as part of the response.

Staff Requirements:

- Provide a Sub-regional EMS Coordinator
- Authorized person to enter into contracts (President, CEO, Executive Director, etc.)
- Finance/Accounting Staff (Finance/Accounting Manager, Treasurer, etc.)

2.03 Support/Coordination of Services

Applicants must demonstrate the proposed project has the necessary support and coordination for the successful delivery of services. The proposal must address the following:

1. Community support where services are proposed;
2. Involvement of the public and potential service recipients in the planning process;
3. Partnerships and collaborations specific to the proposed project; and
4. Coordination with necessary referring agencies and the role of each described.

Section 3 General Instructions for Proposal Submission

3.01 Eligibility

Recipients of this C-RFP are eligible to apply. SREMSC and DHSS will confirm eligibility status prior to issuing an award.

Under 7 AAC 78.030(e), Alaska Native entities must submit, with the application, a legally binding resolution waiving the entity's sovereign immunity to suit through the duration of the program, identified in C-RFP Subsection 3.05. The resolution must be authorized in compliance with the tribe's constitution, either by the tribal council or by majority vote of the tribal membership. The required template is provided at Subsection 4.02, Other Technical Requirements.

Applicant agency proposal must contain the agency's current State of Alaska Business License number, and a current governing board roster which includes titles, contact information, and terms of office for each seat. The roster must include emergency contact information outside the applicant agency for one or more officers.

DHSS will verify neither the applicant agency nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from receiving grant assistance from any State or federal department or agency. If an agency or its principals are excluded from receiving grant assistance, the proposal may not be considered.

Applicants must complete and submit all required application components to be considered for the grant award. Minimum submission requirements must include:

- Results of recent comprehensive training needs assessment for sub-region
- Annual training plan based on submitted needs assessment.

Further explanation and details of minimum criteria are described in Section 4 of this RFP.

*****Applicants who have had a part to help develop or approve this C-RFP are not eligible to apply and any submitted proposal will not be considered.**

3.02 Acceptance of Terms

By submitting a proposal, an applicant accepts all terms and conditions of this C-RFP including all identified attachments and guideline.

If a contract is awarded, this C-RFP and the applicant's proposal become part of the contract agreement. The applicant will be bound by the provisions contained in the awarded proposal unless SREMSC or DHSS agrees that specific parts of the proposal are not part of the agreement.

Proposals and other materials submitted in response to this C-RFP become the property of the SREMSC and may be returned only if the SREMSC allows.

The awardee shall safeguard confidential information and ensure that any disclosure of that information is made in a manner that is permissible under applicable state and federal law.

- 1 The subcontractor shall retain and preserve financial and administrative grant records, including records of the receipt and disposition of grant income that are necessary to meet auditing requirements, for at least three years, subject to the following:

- a. the subcontractor shall retain the records if an audit is in progress or as long as audit findings, litigation, or claims involving the records are pending.
 - b. the subcontractor shall retain records for nonexpendable personal property of the contract project for at least three years after the final disposition of that property or appropriate reimbursement for that property to the state.
 - c. the retention period for each year's records begins on the date of submission to Southern Region EMS Council of the subcontractors annual or final financial status report or its equivalent.
- 2 The subcontractor shall retain and preserve records that relate directly to the care and treatment of a recipient of services for at least seven years following the termination of services to that recipient, subject to the following:
- a. if the subcontractor is a hospital subject to AS 18.20.085, the subcontractor shall retain the records in accordance with AS 18.20.085.
 - b. if the subcontractor is not a hospital subject to AS 18.20.085, and if a recipient of services is under the age of majority, the records must be kept for at least seven years after the recipient has reached the age of majority or until seven years after the termination of services, whichever is longer.
 - c. records described in this section are transferred under 7 AAC 78.255, any continuing board, officers, or successor organization must protect, retain, and preserve those records as required by this section through at least the applicable retention period that would have applied to those records if they had not been transferred.
 - d. After the required retention period, or at any time during the retention period, the subcontractor, or any continuing board, officers, or successor organization must seek approval from the SREMSC before destroying the records identified in this section. If SREMSC approves the request, destruction of the records must be done in a manner approved by SREMSC.
 - e. Notwithstanding (d) of this section, Southern Region EMS Council may request a transfer of the records described in this section to the custody of SREMSC at any time during the retention period established under this section if SREMSC determines that the records possess long-term retention value.

3.03 Inquiries

Applicants should immediately review this C-RFP for defects and questionable or confusing content. Questions that can be answered by directing the applicant to a specific section in the C-RFP may be answered verbally by the contact person identified on the C-RFP cover page. Questions that cannot be answered by directing an applicant to a specific section of the C-RFP may be declared substantive. The applicant will be directed to submit the question in writing to the contact person at the email address on the cover page no fewer than 10 days before the deadline for receipt of proposals. This will allow issuance of any necessary amendments and/or clarifications to all prospective applicants.

*****Proposals will not be accepted after 4:00 PM prevailing local time on the due date identified on the cover page.**

3.04 Proposal Costs and Content

Southern Region EMS Council, Inc. will not be responsible for any expenses incurred by the applicant prior to the authorized contract performance period. All costs of responding to this C-RFP are the responsibility of the applicant.

The applicant is responsible for the content of the proposal.

3.05 Duration

This C-RFP is for a 1-year period, beginning 7/1/2021 through 6/30/2022.

3.06 Proposal Review

Following the deadline for receipt of proposals, no revisions will be accepted unless provided in response to a request from the contact person named in this C-RFP. Proposals will be reviewed as follows:

1. Proposals will be evaluated in a manner that will avoid disclosure of contents before notices of contract award have been issued.
2. SREMSC and DHSS staff will evaluate each proposal for minimum responsiveness and other technical requirements and eliminate nonresponsive proposals from consideration.
3. Using the criteria set out in this C-RFP and 7 AAC 78.100 (Criteria for Review of Proposals), SREMSC and DHSS staff will evaluate each responsive proposal based on the applicant's response to each individual question and associated criteria. SREMSC and DHSS staff will also review relevant departmental documentation regarding the applicant. Staff recommendations regarding awards and levels of funding, will include consideration of the following:
 - a. History of the applicant's compliance with contract requirements, to include records of program performance, on-site program reviews, and prior year audits;
 - b. priorities in applicable State health and social services plans;
 - c. requirements of applicable State and federal statutes; and
 - d. municipal ordinances or regulations applicable to the contract program.

3.07 Final Decision Authority

Recommendations are advisory only. The final decision to approve or disapprove awards over \$5,000, and whether to impose special conditions or modifications rests with the Department of Health and Social Services or its designee.

NOTE: The final decision may include additional considerations, such as a lack or duplication of services in certain locations, or alternative services that may be available; a critical need for services by vulnerable populations; and matters of health, life and safety. The Department has the responsibility to ensure public monies are utilized in a manner that protects the interests of the people of the State and retains the right to make final awards that ensure responsible distribution of grant funds.

3.08 Notification of Contract Award and Appeals

Within fifteen (15) days after the decision regarding contract awards, the applicant will be notified of the final funding decisions, and, if awarded, any conditions of award or modifications. Following any necessary negotiations for revisions to the proposed budget and scope of services, successful applicants will be issued a contract agreement. This formal agreement will contain specific performance and reporting requirements consistent with DHSS policy and procedure and 7 AAC 78.

An applicant may appeal a final contract award decision. Requests for hearing must be addressed to the Chief Executive Officer, and received in writing at the address below, within 15 days after the applicant receives notification of the decision. The request must contain the reasons for the appeal and must cite the law, regulation, or terms of the contract upon which the appeal is based if applicable.

With a copy to the contact identified on the solicitation cover page, send appeal to:

Michael M Forcier, CEO
 Southern Region EMS Council, Inc
 1010 W Northern Lights Blvd., Anchorage, AK 99503

3.09 Cancellation of the C-RFP/Termination of Award

Contingent upon funding appropriations SREMSC may fund proposals from eligible applicants. SREMSC may withdraw this C-RFP at any time and reserves the right to refrain from making an award when such action is deemed to be in the best interest of the State or Corporation. Funds awarded for a contract as a result of this C-RFP may be withheld and the contract terminated by written notice from SREMSC to the subcontractor at any time for violation by the contract of any terms or conditions of the contract award, or when such action is deemed to be in the best interest of the State or Corporation.

Section 4 Submission Requirements/Evaluation Criteria

4.01 Minimum Responsiveness Criteria per 7 AAC 78.100(2)(A)

Proposals that fail to meet the minimum responsiveness requirements below will be eliminated from consideration per 7 AAC 78.090(b)(2).

1. Applicant is eligible per 7 AAC 78.030

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
1) <i>Applicant is eligible per 7 AAC 78.030</i>		50

4.02 Other Technical Requirements per 7 AAC 78.060, 78.090(b) and 78.100

Response & Organizational Documentation

- 1) ***If applying as a non-profit organization, confirm non-profit status is documented.***

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) The agency is listed as a non-profit in good standing on the states Corporation database, confirmed at: https://www.commerce.alaska.gov/cbp/main/search/entities and/or b) The agency’s current 501(c)(3)status is confirmed on the Exempt Organizations Page, accessible at: https://apps.irs.gov/app/eos/ c) If a non-profit subsidiary of a non-profit corporation, a verifying letter from the parent non-profit is required. The parent corporation must meet criteria a and/or b.		50

2) ***If applying as a government entity, confirm the following criterion is met.***

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) The applicant is another State Agency, such as the University; a political subdivision such as a city or municipality, verified at https://www.commerce.alaska.gov/web/dcra/localboundarycommission/municipalcertificates.aspx ; or an REAA under AS 14.08.031 verified at http://education.alaska.gov/facilities/pdf/dae2013map.pdf .		<u>50</u>
3) <i>Confirm neither the applicant agency nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from receiving grant assistance from any State or Federal department or agency. If an agency or its principles are excluded from receiving grant assistance, the proposal may not be considered.</i>		

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) Neither the applicant agency nor its principles are barred from receiving federal assistance as verified in the federal system for awards management at https://www.sam.gov/portal/SAM/#1 .		<u>50</u>
4) <i>Confirm the following information is provided. If the information is found to be incomplete or not current, there may be a delay in execution of any offered reward.</i>		

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) Contains a current governing board roster. The roster includes terms of each seat and contact information outside the applicant agency for one or more officers.		
b) Contains a State of Alaska business license number, verified at https://www.commerce.alaska.gov/cbp/Main/Search/Businesses .		
c) All agencies contact records are up to date, including Head of Agency, Primary Contact, and Head of Financial Operations.		<u>50</u>

4.03 History of Compliance with Contract Requirements

1) ***Previous recipients of SREMSC awards will confirm the following criteria pertaining to past performance and compliance are met. All other applicants will be reviewed on a case by case basis.***

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) Narrative, Training and activity reporting in prior years has been complete and timely.		

- b) Required State and Federal audits have been submitted, verified at <http://doa.alaska.gov/dof/ssa/ssainfo.html>. Any prior year audit exceptions have been resolved, verified by the Finance Management Services Audit contact identified at <http://dhss.alaska.gov/fms/Pages/Audit.aspx>.
- c) Activities in prior year(s) demonstrate effective delivery of services. SREMSC review may include documentation such as performance reports, audit reports, contract records, site visits, etc.
- d) Agency historically maintains required standards. Verification may include, though not limited to, quality assurance reviews, licensing, and certifications.

[50](#)

4.04 Questions and Criteria related to Program Policy, Goals, Outcomes and Activities

- 1) The proposed project identifies the ways in which it will achieve the program goals and anticipated outcomes stated in this C-RFP. Response should address each program requirement and provide specific details describing how each requirement will be completed.**

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
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- a) The description demonstrates a thorough understanding of program goals and outcomes, and clearly identifies the ways in which they will be achieved.

[100](#)

- 2) Proposal describes the ways in which the project aligns with program intent. The response will identify project resources, activities, and clearly states the projects anticipated goals, outputs, and outcomes.**

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
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- a) The described activities are well developed, reasonable and supportive of program intent.
- b) The response identifies project resources, activities, and clearly states the projects anticipated goals, outputs, and outcomes.
- c) The response identifies the applicant’s activities that will accomplish the program requirements listed in section 1.03.

[150](#)

- 3) Proposal describes the project evaluation plan, including indicators and data gathering strategies that will be implemented to address the programs performance measures identified in 1.04.**

- a) The proposed evaluation plan includes indicators and data gathering strategies aligned with the program performance measures identified in Subsection 1.04.

[100](#)

4) Proposal describes the target population and service area(s) of the proposed project.

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) The description clearly identifies the proposed target population and service area and meets the intent of the services solicited.		50

5) *Proposal demonstrates through a need's assessment of the sub-region services how training goals and objectives are developed.*

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) Need's assessment identifies all services in sub-region and the training needs for the contract period.		100

6) *Proposal demonstrates how training goals and objectives will be accomplished using the needs assessment during the contract period.*

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) Proposal includes an Annual Training plan separated by quarters demonstrating how training activities will be accomplished.		100

4.05 Applicant Qualifications – Criteria Relating to Personnel, Management, and Facilities

1) *Proposal describes the agency's previous experience in providing services the same as, or like, those proposed. Clearly identifies the time period over which services were provided and the population served.*

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) The applicant's experience providing the same or similar services demonstrates the resources and capacity needed to provide the solicited program services.		50

****NOTE:** DHSS staff review will also include DHSS documentation such as prior year performance reports, audit reports, site visits, etc. as noted in Subsection 4.03.

2) **Proposal describes the project's program and administrative staffing needs. Provide the following documents: 1) Position Description for key project positions 2) Resumes and professional credentials for position holders 3) Resumes of administrative staff providing supervision, fiscal, reporting and management needs.**

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
<ul style="list-style-type: none"> a) Staff providing services are qualified and competent as demonstrated by the provided position descriptions, resumes, and professional credentials. b) Staffing levels are enough to support the requirements of the proposed project and compliant with all identified program mandates. c) Position descriptions support the intent of the C-RFP and the project proposed. d) Administrative staff is qualified as demonstrated by the resumes provided. e) Administrative capacity demonstrates capability to meet management and reporting needs. 		<u>100</u>
3) Proposal describes the procedures that will be used to protect client confidentiality.		

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
<ul style="list-style-type: none"> a) The applicant’s description identifies the procedures necessary to protect client confidentiality compliant with State and Federal standards 		<u>50</u>
4) Proposal describes the service delivery facilities and locations and the ways in which access to services will enhance project success.		

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
<ul style="list-style-type: none"> a) The facilities described are safe and appropriate to the purpose of the program. b) Access to the locations will enhance delivery of services to the targeted populations. 		<u>50</u>

4.06 Demonstration of Support/Involvement of Service

1) Provided documentation of community support for the proposed project.

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
<ul style="list-style-type: none"> a) Appropriate documentation of support is provided from each community in which the applicant proposes to provide services. 		<u>50</u>
2) Proposal describes the ways in which the project planning process involves the public and potential service recipients.		

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) The applicant’s description demonstrates the involvement of the public and potential recipients of services in planning the project proposed.		100
3) Proposal describes partnerships or collaborations necessary to the proposed project. Provides documentation documenting existing partnerships and collaborations specific to the proposed project.		

<i>Evaluation/Review Criteria</i>	<i>Review</i>	<i>Points</i>
a) Partnerships and collaborations necessary for the effective delivery of services are well described. Evidence specific to the proposed project is provided.		50