

# Registration Policies Emergency Trauma Technicians



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SEREMS

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This information is intended to provide guidance to ETTs and ETT Instructors regarding the credentialing of ETTs. These are not regulations.

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## **1. PURPOSE**

- 1.1 The purpose of these policies is to promote the standardization of Emergency Trauma Technician training and credentials in Alaska. It should be noted that State of Alaska regulations exist for the certification of ETT Instructors and the approval of ETT training programs. All ETT courses must be taught in compliance with these regulations.

## **2. APPLICATION FOR REGISTRATION**

- 2.1 An application for ETT registration must be made through an online processing using Enrollware.
- 2.2 An applicant for ETT registration must be listed as successfully completing the course on the official roster submitted to the SEREMS regional EMS office by the course instructor after course completion.

## **3. QUALIFICATIONS FOR INITIAL REGISTRATION**

- 3.1 To become registered as an Emergency Trauma Technician, an individual must:
  - 3.1.1 Be at least 14 years of age;
  - 3.1.2 Have successfully completed a department approved ETT training program;
  - 3.1.3 Have successfully completed the written and practical examinations for ETT registration within 12 months after completing the ETT training program; and
  - 3.1.4 Provide evidence of course completion of a basic life support training course, which includes all adult, child, and infant CPR and airway obstruction skills, from an agency approved by the Alaska Section of Injury Prevention and EMS under 7AAC 26.985, which teaches these skills in accordance with the current American Heart Association Guidelines for Basic Life Support at the healthcare provider level.

## **4. SCOPE OF ETT ACTIVITIES**

- 4.1 An Emergency Trauma Technician may perform those basic life support skills outlined in the learning objectives and skill sheets for the ETT program.

## **5. APPROVED TRAINING COURSES**

- 5.1 All training programs must be approved, conducted, and completed by a department approved instructor in accordance with 7 AAC 26.410 -7 AAC 26.490, Emergency Trauma Technician Instructors and Approved Emergency Trauma Technician Training Courses.

## **6. ADMINISTRATION OF EXAMINATIONS**

- 6.1 The examinations for ETT registration must be administered and graded by a state certified ETT Instructor.
- 6.2 There is no requirement for a "Certifying Officer" as with Emergency Medical Technician Training Programs.
  - 6.2.1 The written examination may be read to a student by the course instructor or by her or his designee.
  - 6.2.2 SEREMS will modify the ETT examination in its discretion. No other entity may modify any portion of the written examination, or use a different examination for registration, without written approval from SEREMS.

## **7. EXAMINATIONS FOR INITIAL REGISTRATION**

- 7.1 The examination for ETT registration consists of:
  - 7.1.1 A written examination with a score of 70% or better; and
  - 7.1.2 Demonstration of psychomotor proficiency to the ETT instructor of the following skills:
    - (a) Patient assessment
    - (b) Bleeding control
    - (c) Fracture management
    - (d) Spinal protection
    - (e) Basic cardiac life support;
    - (f) Bag valve mask ventilation
    - (g) Team leadership of patient care scenario

## **8. REGISTRATION FEE**

8.1 The fee for ETT registration, including renewal is \$10. The \$10 registration fee includes:

- (a) Registration in an online ETT database
- (b) An ETT wallet card
- (c) An ETT wall certificate

8.2 SEREMS will no longer be issuing blank ETT wallet cards or ETT wall certificates. SEREMS must have a course completion form and course roster in order to issue ETT wallet cards and ETT wall certificates. Individuals seeking reciprocity for EMR/WFR to ETT should contact SEREMS for information on receiving an ETT wallet card and ETT wall certificate.

## **9. INITIAL REGISTRATION EXAMINATION FAILURE**

9.1 A person applying for initial registration as an ETT who fails to obtain a passing score on the written examination in three attempts, or on the practical examination in two attempts, must successfully complete a refresher training course before re-examination.

9.2 A person applying for initial registration as an ETT who fails to obtain a passing score on either the written or practical section in two attempts after successfully completing a refresher training course must successfully retake the initial training course before re-examination.

## **10. TERM OF REGISTRATION**

10.1 An ETT registration issued by a Regional EMS Office is valid for two years from the last day of the month in which the registration period begins.

10.2 ETT registration may not be extended.

## **11. RE-REGISTRATION**

11.1 An ETT may be re-registered, within one year after his or her ETT registration has expired, after providing evidence of all of the following:

- 11.1.1 A 16 hour refresher training program or 16 hours of continuing medical education;

11.1.2 Successful completion, within twelve months following expiration of registration, the practical examination for ETT administered by an ETT Instructor and;

11.1.3 Provide evidence of course completion of a basic life support training course, which includes all adult, child, and infant CPR and airway obstruction skills, from an agency approved by the Alaska Section of Injury Prevention and EMS under 7AAC 26.985, which teaches these skills in accordance with the current American Heart Association Guidelines for Basic Life Support at the healthcare provider level.

## **12. RE-REGISTRATION EXAMINATION FAILURE**

12.1 A person applying for registration as an ETT who fails to obtain a passing score on the practical examination in two attempts, must successfully complete a refresher training course before re-examination.

12.2 A person applying for re-registration as an ETT who fails to obtain a passing score on the practical examination in two attempts after successfully completing a refresher training course must successfully retake the initial training course and the written and practical examination.

## **13. NONRENEWAL OF REGISTRATION**

13.1 An applicant with an ETT certificate which lapsed within the preceding 12 months may apply for re-registration following completion of a refresher training program and fulfilling the requirements for reregistration as outlined above.

## **14. GROUNDS FOR SUSPENSION, REVOCATION, OR REFUSAL TO ISSUE A REGISTRATION**

14.1 An individual's ETT registration may be withheld, revoked, or suspended if the department receives proof of:

14.1.1 Fraud or deceit in obtaining a certificate;

14.1.2 A violation of federal or state laws pertaining to medical practice and drugs;

14.1.3 Gross misconduct in the performance of duties as an ETT;

14.1.4 A request, from the registered person, or from the applicant for registration, that the person's registration be revoked, suspended, or not issued;

14.1.5 A commission of a felony crime contained in AS 11.41; a felony crime involving sexual misconduct, violence, or the threat of violence, contained in AS 11.46, AS 11.56, or AS 11.61; or a felony crime involving controlled substances as defined in AS 11.71.900.

## **15. COMITY**

15.1 An individual may be registered as an ETT after providing evidence of:

- 15.1.1 Current state, national, or organizational registration as an emergency medical responder, and any additional training required to meet or exceed the objectives of the ETT training program revised 2015 as published on the SEREMS web site, as determined by the ETT instructor.
- 15.1.2 The ETT instructor may or a SEREMS representative shall issue an ETT card to the applicant who meets the requirements listed above. The expiration date must match the expiration of the other credential and must not exceed two years in total length.
- 15.1.3 The burden to demonstrate that a program for which comity is requested meets or exceed the SEREMS ETT objectives is on the person requesting comity.

## **16. CURRICULUM AND MATERIALS**

- 16.1 ETT instructors must ensure that all successful participants meet the learning objectives and skill objectives revised 2015 as published by SEREMS and listed on the SEREMS web site. Use of the SEREMS ETT Manual is strongly recommended.

## **17. YOUTH RESPONDER POLICY**

- 17.1 This policy applies to ETT applicants 14-17 years old and is designed to facilitate and encourage ETT classes for Alaska's youth.
- 17.2 Applicants less than 18 years old may opt out of the state of Alaska's online registry.
  - 17.2.1 In order for a youth to opt out of the online registry, instructors will submit to SEREMS a roster listing each candidate's name and course completion status. The roster will also include the instructor's name, mailing address, contact phone and email address, and the course dates and course number. See the sample Youth ETT Roster available at [www.serems.org](http://www.serems.org).
  - 17.2.2 Following receipt of the completed roster, SEREMS will maintain registration for each successful candidate. All cards will be shipped to the course instructor or designee at a single mailing address for distribution to students.
  - 17.2.3 The \$10 registration fee will be waived for ETTs less than 18 years old who elect to opt out of the online registry.
  - 17.2.4 Re-registration of a youth under age 18 requires may be accomplished through written documentation of re-registration requirements per SEREMS policy 110.
  - 17.2.5 In order to be eligible for a State of Alaska EMT Bridge class, ETTs who previously opted out of online registry must create a profile on the online registry and submit proof of eligibility for the bridge class.

17.3 Instructors preparing to teach a class for youth may contact SEREMS for reduced pricing on ETT books. Should wall certificates, patches, t-shirts, and/or pins be desired, they may be ordered on the SEREMS website.